

SUDPOH Summary of Changes – June 2020

SECTION	REVISION	WHAT HAS CHANGED (section page number in parenthesis)
Cover Page	N/A	<ul style="list-style-type: none"> N/A
Table of Contents/Appendix	Updated Information	<ul style="list-style-type: none"> Formatting updated with hyperlinks to each page
Section A: Organized Delivery System	N/A	<ul style="list-style-type: none"> N/A
Section B: Continuum of Care & Services	Updated Information	<ul style="list-style-type: none"> Updated provisional diagnosis requirement to include all programs (B.4)
Section C: Prevention Services & Specialty Programs	Updated Information	<ul style="list-style-type: none"> Updated language for PC 1000 program to include information about the two-track diversion program for education and SUD treatment (C.4)
Section D: Service Delivery	Updated Information	<ul style="list-style-type: none"> Added Out-of-Network Access standard (D.2-3) Updated eligible population to include link to Federal Poverty Level on US HHS website (D.7) Updated residential authorization standards to include requirements for program processes to meet submission of complete authorization requests within timelines and non-billable status of residential days not covered by late authorization requests (D.8) Added standard for Retrospective Authorization Requests (D.11) Removed/replaced care coordination form with ROI for PCP in the list of documentation to complete at admission (D.14) Referrals standard for residential clients updated with “medical appointments in the community shall not be delayed” (D.19) Documents to be posted for clients updated to include Notice of Privacy Practices (D.19) Updated Recovery Services standard for updating client’s diagnosis when the diagnosis changes, SanWITS shall reflect the change (D.26) Updated coordination of care requirement/documentation (D.29) Updated Care Coordination standard with a P&P allowing clients timely access to appointments (D.29) Removed/replaced law referenced for client access to health records to reflect current requirements and included additional information (D.33) Updated tx plan requirement to include all SUD diagnoses (D.35) Updated progress note documentation with adjacent signature requirement (D.37-39) Added Documentation Correction Guidelines (D.39-40)
Section D: Service Delivery	Removed	<ul style="list-style-type: none"> Removed continuing services justification requirement for residential programs
Section E: SUD Program Requirements	Updated Information	<ul style="list-style-type: none"> Added standard for Acclimation Period (E.1) Updated hours of operation standard for nonresidential providers (E.2)

SUDPOH Summary of Changes – June 2020

SECTION	REVISION	WHAT HAS CHANGED (section page number in parenthesis)
Section E: SUD Program Requirements (cont.)	Updated Information (cont.)	<ul style="list-style-type: none"> • Updated Safeguarding Medications to include requirement for prescription medication to be in bottles with prescription labels and requirement for medication destruction log (E.5) • Added “Trauma Informed Care for those that have experienced Human Trafficking” section with standards and resources (E.9) • Updated CYF requirement for transportation of minors (E.10) • Updated HOW Services with target population, services available, responding to community requests, developing P&P’s for outreach safety, and completing reports (E.11) • Added Homeless Funds info (E.11) • Updated Client Confidentiality standard to include clients shall not answer business phone calls (E.17) • Updated staffing requirement to include standard that clients shall not answer phones (E.22) • Updated Professional Staff section for provisional diagnosis requirement to include all programs required to complete the Initial LOC Form (E.24) • Updated medical director’s responsibilities to include LPHA are adequately trained (E.26) • Updated Personnel Files section (E.28): <ul style="list-style-type: none"> ○ To include annual TB test results ○ To include new language for certifying organization code of conduct requirement • Updated requirement for at least 1 staff trained in first aid/CPR be present at all times in residential programs (E.30) • Removed/replaced LVN staff from managing intake/screenings to counting towards 1 of the 2 on-duty overnight staff without intake/screening duties (E.30) • Added standard prohibiting residential staff from using any part of certified or licensed facilities or beds designated for treatment for staff’s personal use (i.e. staff residence) (E.31)
Section E: SUD Program Requirements	Removed	<ul style="list-style-type: none"> • Removed DHCS requirement for reporting change in hours of operation • Removed requirement for cultural competency hours within 90 days of hire
Section F: Provider Contracting	Updated Information	<ul style="list-style-type: none"> • Removed/replaced Claim Adjustment Form from disallowance requirements and updated with requirement for internal tracking of valid claim/denial reasons. (F.10) • Updated Inventory Guidelines (F.10-16)
Section F: Provider Contracting	Removed	<ul style="list-style-type: none"> • Removed “fixed” language
Section G: Quality Management	Updated Information	<ul style="list-style-type: none"> • Documents to be posted for clients updated to include Notice of Privacy Practices (G.6)

SUDPOH Summary of Changes – June 2020

SECTION	REVISION	WHAT HAS CHANGED (section page number in parenthesis)
Section G: Quality Management (cont.)	Updated Information (cont.)	<ul style="list-style-type: none"> • Updated Medication Monitoring to include requirement for reporting dispensing to CURES 2.0. (G.8) • Updated DMC Monitoring Reviews with Post Service/Pre-Payment language (G.13-15) • Updated definition for “serious physical injury” (G.17) • Updated SIR language from “completed suicide” to “death by suicide” (G.18, G.20)
Section G: Quality Management	Removed	<ul style="list-style-type: none"> • Removed MHS from PSPP process
Section H: Administrative Oversight	Updated Information	<ul style="list-style-type: none"> • Updated SanWITS section to include EHR readiness (H.2) • Added Data Entry Standards (H.4) • Added County Encryption connection option (H.4)
Section I: Resources	N/A	<ul style="list-style-type: none"> • N/A
Appendix	Updated Information	<ul style="list-style-type: none"> • Updated “System of Care Glossary of Terms” (Appendix A.3) <ul style="list-style-type: none"> ○ Out of Network Access ○ Post Service Pre-Payment ○ Quality Assessment/Utilization Review ○ Urgent Care • Updated “Withdrawal Management Standards” (Appendix B.1) • Updated “Recovery Residences-Supplemental Funding Guidelines” (Appendix B.5) • Updated “PC1000 Program Services and Requirements” (Appendix C.1) • Updated “Homeless Outreach Worker (HOW) Service Model & Data Collection Flow” (Appendix E.4) • Updated “PWD Referral List” (Appendix E.7) • Added “Medical Director Training Requirements” (Appendix E.10) • Updated “BHS Inventory Form” (Appendix F.6) • Renumbered Appendix F.5-F.9 from F.6-F.10 • Updated “Serious Incident Report of Findings” (Appendix G.2) • Updated “Serious Incident Report” (Appendix G.3) • Added “County TLS Email Encryption” (Appendix H.4) • Added “TLS Boundary Encryption Request for Trusts Form” (Appendix H.5)
Appendices	Removed	<ul style="list-style-type: none"> • Appendix E.10 – DMC Personnel File Review Tip Sheet • Appendix F.5 – Claims Adjustment Form
All Sections	Updated Information	<ul style="list-style-type: none"> • Brief ASAM Screening changed to Brief Level of Care Screening Tool • ASAM LOC Recommendation changed to Level of Care Recommendation Form • Updated hyperlinks to websites
All Sections	Removed	<ul style="list-style-type: none"> • Removed page numbers for IA references