

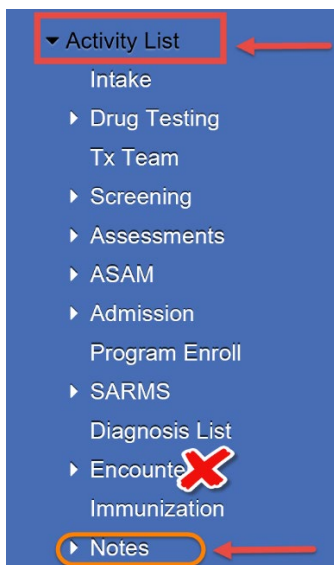
When a NOABD notice is given to a client, it must be documented in SanWITS.

See the SUDPOH, section Appendix G.6 for details on NOABD notices.

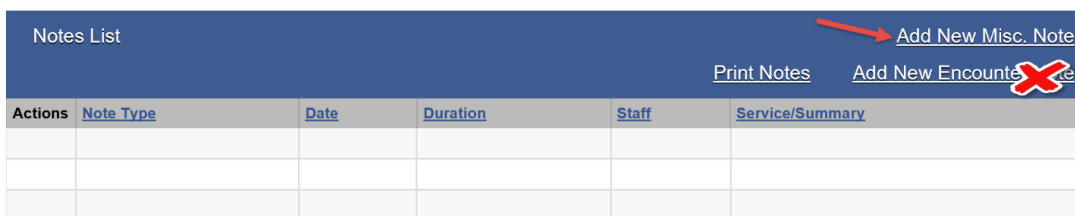
NOABD forms are located on the Optum website at www.optumsandiego.com.

INSTRUCTIONS

1. Go to Notes on the navigation pane, (click Activity List, then scroll down to Notes)



2. Click on Add New Misc. Note

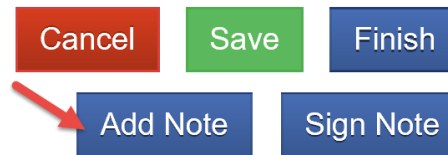


- Note Type = select the appropriate NOABD type from the drop-down menu (see below)
 - Denial of Authorization Notice
 - Modification Notice
 - Termination Notice
 - Timely Access Notice
 - Authorization Delay Notice
 - Financial Liability Notice
 - Payment Denial Notice
- Add appropriate date for when the notice was given

TIP SHEET: NOABD (Notice of Adverse Benefit Determination) Tracking in SanWITS

- Frequency = Incidental
- Summary = NOABD

3. Then Click on Add Note



- Fill out the 2 items on the note template and click Finish

1. Date NOABD mailed or given to the client:
2. Briefly explain reason for NOABD:

4. Click Sign Note



5. Save and Finish

Note: Contact SUD Support at SUD_MIS_Support.HHSA@sdcounty.ca.gov for questions regarding SanWITS data entry

Contact QIMatters at QIMatters.HHSA@sdcounty.ca.gov with questions regarding the NOABD process and policy