

NON-BILLABLE PROCEDURE CODES FOR MH & SUD

Nonbillable functions are often something that our providers must document to clearly identify an event with clients. The table below highlights all nonbillable actions that can be entered into the SmartCare system.

| Procedure Name Displayed in EHR | Procedure Definition (Developed by CalMHSA) | APPLIES TO |
|---|--|------------------------|
| General Outreach | An outreach activity not tied to a specific client. For example: running a mental health/behavioral health booth at a local fair. This would be used in conjunction with an Organizational Client. | MH & SUD |
| Targeted Outreach | An outreach activity tied to a specific client. For example: law enforcement has a list of high-risk individuals that county MH is reaching out to in order to get them into treatment. | MH & SUD |
| Quality Improvement Activities | Any type of Quality Improvement and/or administrative time, such as chart review, attending a QI-related meetings, etc. | MH & SUD |
| Consults to External Providers (Non-billable) | Documents consults with physical health care providers, primary care providers or other relevant healthcare providers. | MH & SUD |
| Transportation | Documents services that are strictly transportation related. If a billable service was provided during the transport, the appropriate billable procedure code should be selected. | MH & SUD |
| Client Non-Billable Srvc Must Document | Any other non-billable service that must be documented and is not better accounted for by other available non-billable procedure codes. | MH & SUD |
| Prev Prob Identification-AOD | Used to track SABG funded primary prevention activities using this strategy | N/A |
| Prev Education-AOD | Used to track SABG funded primary prevention activities using this strategy | N/A |
| Prev Community Based-AOD | Used to track SABG funded primary prevention activities using this strategy | N/A |
| Prev Info Dissemination-AOD | Used to track SABG funded primary prevention activities using this strategy | N/A |
| Prev Environ Strategy-AOD | Used to track SABG funded primary prevention activities using this strategy | N/A |
| Prev-Alternatives-AOD | Used to track SABG funded primary prevention activities using this strategy | N/A |
| Quality Assurance-AOD | Used to track SABG funded quality assurance activities | SUD – SABG funded only |
| Inpatient Psychiatric Procedure | Used to document a non-billable psychiatric procedure done in an inpatient unit | MH |
| Shift Summary | Used to document a Shift Summary note when a client is in an inpatient or residential facility. This is a non-billable service, as the services will be bundled for these facilities. | MH & SUD |
| Non-Billable Bed Procedure | Used to track non-billable bed days or bed procedures not otherwise captured elsewhere for facilities that do bed management (IP/CSU/Res) | MH & SUD |
| Brief Contact Note | Used to document a brief, non-treatment services contact with the client, such as confirming an appointment. | MH & SUD |

SMARTCARE



| Procedure Name Displayed in EHR | Procedure Definition (Developed by CalMHSA) | APPLIES TO |
|--------------------------------------|--|------------|
| Residential Daily Note | Used to document your daily summary note for residential services. | MH & SUD |
| Non-Billable Attempted Contact | To be utilized when documenting attempts to contact a client but have been unsuccessful in reaching them. | MH & SUD |
| Attestation Note | Used for attendings if they want to add any additional context to the original note by residents/NP. We recommend attaching this note to the original note written by the resident/NP. | MH & SUD |
| Medical Non-Billable Note | Used for documenting clinical and medical activity for which there is no existing code. (eg. reviewed, labs, charts, and messages without any patient or with other care providers interactions and/or when reviewing hospital records, it was not in conjunction with influencing the diagnosis). | MH & SUD |
| Legal Report Writing Note | Used when writing reports or documentation for court or legal proceedings, including LPS Conservatorship assessments, JV220s, or other court-related documents. This is also used for other reports, such as making CPS or APS reports, entering state reporting items, or writing grant-required reports for a specific client. | MH & SUD |
| CARE Act - Notice Activity | Used when a staff member is drafting notices for CARE Act processes, including all hearing and appearance notices, CARE Agreement notices, etc. | N/A |
| CARE Act - Outreach and Engagement | Used for documenting all outreach and engagement activities required to engage the respondent. Also used when developing a CARE Agreement with the respondent. | N/A |
| CARE Act - Court Report Activity | Used when a staff member is drafting needed reports for CARE Act processes, including CARE Agreement, Clinical Evaluation, CARE Plan, etc. | N/A |
| CARE Act - Hearing Time | Used to document activities that occur and time spent during CARE Act hearings. | N/A |
| Mobile Crisis Dispatch Screening | Used to document the screening provided to determine if the Mobile Crisis Team is dispatched to a location or not. | MH |
| Mobile Crisis Follow-Up | Used to document required follow-ups for Mobile Crisis Encounter. | MH |
| CARE Act - Data Reporting | Used for data reporting activities related to the CARE Act | N/A |
| PEI Outreach | Used to track MHSA PEI outreach activities. This will often use a pseudo-client, as many are not targeted to a specific client, but rather community-held outreach events. | MH |
| Room and Board | Used to track Room and Board services. These aren't billable to Medi-Cal but may need to be tracked for other reimbursement or tracking purposes. | MH & SUD |
| Bed Hold Day | Non-billable code to use when you're holding a bed for a specific client, but they're currently not occupying that bed. | MH & SUD |
| Nurse Progress Note (IP/PHF/CSU/Res) | Used by nurses to record their progress note. | MH & SUD |