

**RECOVERY SERVICES ENROLLMENT FLOWCHART**  
*For those clients who are not currently or previously enrolled in SUD Treatment:*

Clients without a remission diagnosis

Clients who have not been abstinent from drugs for any specified period of time

Clients who have reintegrated into the community from incarceration (*regardless of whether they received SUD treatment during incarceration*)



Self-assessment  
 OR  
 Provider assessment of relapse risk

**\*\*Please refer to MIS Tip Sheet for SanWITS enrollment procedures**

**Recovery Services Provider**

Complete admission/intake documents:  
 - Brief Level of Care Screening Tool  
 - Problem List (w/provisional diagnosis)  
   - Financial Eligibility  
     - Consents  
     - 42 CFR  
 - Risk Assessment  
   - HIPAA/NPP  
 - TB Screening

Within 30 days of admission\*, complete:  
 - Diagnosis  
 - Adult ASAM Criteria Assessment (AACAA) or TEA

**\*Up to 60 days, if client is under age 21 or if a provider documents that the client is experiencing homelessness and therefore requires additional time to complete the assessment/establish the diagnosis.**

As clinically appropriate (or when something significant occurs):  
 - AACAA or TEA  
 - Updated Problem List