

Client Management Payment Report

The "Client Management Payment Report" was designed to assist programs in identifying paid claims by determining the status of payments posted against services. This report has the following fields: Client Case #, Client Name, Unit ID, SubUnit ID, Form Number, Begin Date, Service Code, Current Pay Source, Current Benefit Plan, Server, Appointment Type, Place of Service, Units of Service, Payments, Adjustments, Extended Price, and Balance (if applicable). Additionally, please keep in mind this report may take considerable time to run depending on the reporting timeframe(s).

To Initiate The Report:

 Launch the following menus, "Client Services" -> "Client Services Reports Menu" -> "Client Services Management Report."

Loading the Template:

 When the "Client Services Management Report" window launches, click on the "Load" icon (illustrated below).

(A) Client Services Manageme	nt Report (Administrative Access)
Selections <u>1</u> Selections <u>2</u> Selec	stions <u>3</u> Selections <u>4</u> Print Columns Sort/Subtotal/Title
Clients	
Client Category	
Units	All Q
SubUnits	All Q
Program Category Headings	All Q
Program Categories	All Q
Unit Types	All 🔍
Assignment Types	
Administrative Groups	All 🔍
Servers	
Priority Pop	
Pay Source Type	
Benefit Plan Types	
Current Pay Sources	
	∭Clear 😂 Load Batch @Print 🗙 Exit
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The template window will open, select "Client Management Payment Report" and click "Load" again.

Description	Created On	Created By	Last Used	
Client Management Payment Report	06/02/2015	10633	06/02/2015	
fonthly Suspense Summary Report	08/12/2009	33	05/22/2015	
est - CSR	11/03/2014	3810	05/28/2015	
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Selection1 Tab:

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• On the "Selection1" tab, enter the desired Unit(s), and or SubUnit(s).

A Client Services Manageme	nt Report (Administrative Access)
Selections <u>1</u> Selections <u>2</u> Selec	stions3 Selections4 Print Columns Sort/Subtotal/Title
Clients	
Client Category	
Units	Administration
SubUnits	
Program Category Headings	All 🔍 📃
Program Categories	
Unit Types	
Assignment Types	
Administrative Groups	
Servers	
Priority Pop	
Pay Source Type	
Benefit Plan Types	
Current Pay Sources	MEDI-CAL
	∭Clear 🚅 Load 🔚 Save ⊘Batch @Print 🛒 Exit



Selection4 Tab

- Enter the desired "Service Dates" for reporting.
- Click the "Print" icon to run the report.

🕼 Client Services Management Report (Administrative Access)
Selections1 Selections2 Selections3 Selections4 Print Columns Sort/Subtotal/Title
Service Dates 1/1/2000 thru 01/01/2000 Control of the service of
Only include Services for Clients that have not signed an Acknowledgement of Notice of Privacy Practices
💥 Clear 😂 Load 🔚 Save 🕝 Batch 😂 Print