

SmartCare Multi-Factor Authentication Relaunch



Multi-factor authentication (MFA) will be relaunched Tuesday 12/17/2024

MFA is used to ensure the best possible security of client data. This means that after entering user ID and password, users will receive an email with a one-time code that will need to be entered before gaining access into the system. Use of MFA will be required every 24 hours to access SmartCare. The change will not impact users who login via Akamai with a San Diego County email address.

Relaunch Reminders

Email:

- Email is the default method to receive the MFA code needed for access for the relaunch. **Please ensure the correct email is entered** in SmartCare contact section on the "My Preferences" screen.
- For those who use multiple email accounts, a primary email address must be selected for SmartCare use.
- If an email notification is not received, please check spam/junk folder.

Text/SMS Notification - After MFA relaunch:

- With the relaunch of MFA, all SMS notification settings, including phone numbers for text purposes, will be cleared.
- After the relaunch of MFA, if text by SMS notification is desired, this can be selected in "My Preferences", shown on the right.
- If setting up text notifications, confirm the identified phone number is not a landline. To use the SMS function, there **MUST** be a valid mobile number.
- If "My Preferences" for notifications indicate both SMS and Email notifications, the system will only send SMS notifications as text, an email will no longer be sent.
- If an error is received when using the "Do not have access to device" link, try restarting the current browser, using a different browser, or clearing cache & cookies.

A screenshot of the "Mobile" notification settings interface. It includes a "Smart Key" input field, and four checkboxes: "Registered For Push Notifications" (unchecked), "Registered For Web Notifications" (unchecked), "Registered For SMS Notifications" (checked), and "Registered For Email Notifications" (checked). Next to the checked options are links for "Send test SMS Notification" and "Send test Email Notification".

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Instructions for Login After Setting Up MFA

Username
Enter Username

Password
Enter Password

Remember me

LOGIN

Enter your normal username and password on the first login screen.

Security Question

Security Question In what state was your mother born?

Answer

2FA Sent in Email

Remember Me - This is a private computer or a computer that belongs to the organization.

Do Not Remember Me - This is a public or shared computer.

Submit Cancel

Have access to Device?

If the second authentication method is email, answer the security question and enter the code sent by email.

**Check Spam mailbox, some users have reported the notification goes there.

2-Step Verification

Enter the Authentication Key sent to the Registered Device.

Authentication Key

Validate Send Again Cancel

Do not have access to Device?

If the second authentication method is SMS text, enter the code sent by SMS text.

For questions about MFA in SmartCare's Production environment, contact the CalMHSA helpdesk.