**Psychological Evaluation Report Quality Assurance Checklist**

The required format is followed.

The required elements are all contained in the report.

Report submitted according to required timelines (or extenuating circumstances for any delays are clearly documented).

Collateral sources of information (e.g., background records, interviews with caregivers) have been consulted (or an explanation of the extenuating circumstances which precluded this is provided).

Testing measures are appropriate for the client’s population, consistent with the rationale for testing, and with established validity and reliability. At least one objective measure of personality/psychopathology/emotional and behavioral functioning is utilized (or an explanation of the extenuating circumstances which precluded this is provided).

Test data is included (i.e., available numerical scores such as standard scores or T-scores).

Test data is interpreted according to designated test publisher’s manual and in keeping with professional standards.

Diagnostic impressions and conclusions are supported by the evaluation data. Alternative hypotheses are considered.

Recommendations are supported by the evaluation data and are within scope of licensure and role of a TERM provider.

Referral questions are addressed with sufficient detail for the reader to follow the logic of the evaluator. The connection between data and opinions is made clear.

Documentation of any mandated child abuse report made by the evaluator is included, if applicable.

Report documentation is written in impartial and unbiased language.

Report is signed by provider.