Setting Up Preferences for CaIMHSA Rx





Customize CalMHSA Rx Preferences to view all prescriptions in queue. From the CalMHSA Rx Homepage:

- 1. Click Menu (icon on the left hand corner of screen)
- 2. Click Settings



3. Click Preferences



- 4. Click Prescription Management
- 5. Place a **check** in the box for "At this location, show your pending and undeliverable prescriptions from all locations."

Preferences	
User Application Medication Prescription Prescription Management	Prescription Management ✓ Include cancelled prescriptions ✓ At this location, show pending and undeliverable prescriptions from all locations Default Display Range ● Today 3 days 7 days

6. Click Save

